

LAW DEPARTMENT

Mission Statement

The purpose of the Law Department is to manage the legal affairs of the City by providing legal advice/assistance to the officers, departments, boards, commissions, and other agencies of the City to comply with all City, state and federal regulations. The Law Department drafts ordinances and other legal documents for the City and its various departments. This department prosecutes violators of City ordinances and supervises and directs all litigation in which the City has an interest. Additionally, the Law Department provides labor relations services in connection with collective bargaining matters for Civil City and City Utilities.

Goals and Objectives

To provide efficient, cost effective and timely legal services through an appropriate mix of full-time attorneys and outside counsel. The department will be active in early decision making situations to limit or reduce the potential for avoidable or unnecessary litigation. The law department will apply a business-like risk analysis to pending or threatened litigation.

LAW
 Dept # 0009
 2014 BUDGET COMPARISON

	2012 ACTUAL	2013 ACTUAL THRU 30-Jun-2013	2013 REVISED BUDGET	2014 SUBMITTED	\$ INCREASE (DECREASE) FROM 2013 REVISED	% CHANGE FROM 2013 REV TO 2014
5111 TOTAL WAGES	284,303		284,833	290,532	5,699	2.00%
5131 PERF - EMPLOYERS SHARE	28,103		28,483	29,053	570	
5132 FICA	20,888		21,790	22,226	436	
5134 LIFE MEDICAL & HEALTH INSURAN	47,200		47,200	47,200	-	
5136 UNEMPLOYMENT COMPENSATION	279		285	291	6	
5137 WORKERS COMP INSURANCE	253		218	167	(51)	
513A PERF - EMPLOYEES/PD BY CITY	8,431		8,545	8,716	171	
513R RETIREES HEALTH INSURANCE	23,600		23,600	-	(23,600)	
Total 5100	\$413,056	\$186,913	\$414,954	\$398,185	(\$16,769)	- 4.04%
5212 STATIONERY & PRINTED FORMS	-		230	230	-	
5213 COMPUTER SUPPLIES	80		150	150	-	
5219 OTHER OFFICE SUPPLIES	1,192		895	895	-	
5231 GASOLINE	-		13	13	-	
5263 OTHER EQUIPMENT REPAIR PARTS	-		200	200	-	
5299 OTHER MATERIALS & SUPPLIES	-		700	700	-	
Total 5200	\$1,272	\$241	\$2,188	\$2,188	\$-	0.00%
5311 LEGAL SERVICES	76,686		89,240	89,240	-	
531K SEMINAR FEES	1,142		2,055	2,055	-	
5322 POSTAGE	1,390		2,980	2,980	-	
5324 TRAVEL EXPENSES	407		1,560	1,560	-	
5326 MILEAGE	251		975	975	-	
532C CELL PHONE	1,610		624	624	-	
5342 LIABILITY INSURANCE	1,195		907	774	(133)	
5363 CONTRACTED OTHER EQUIPMT REPAI	-		300	300	-	
5369 CONTRACTED SERVICE	1,464		1,560	1,560	-	
5374 OTHER EQUIPMENT RENTAL	2,774		2,796	2,796	-	
5391 SUBSCRIPTIONS AND DUES	6,479		7,272	7,272	-	
5399 OTHER SERVICES AND CHARGES	(3)		300	300	-	
Total 5300	\$93,394	\$27,785	\$110,569	\$110,436	(\$133)	- 0.12%
Total 5400	\$-	\$-	\$-	\$-	\$-	
Total	\$507,722	\$214,939	\$527,711	\$510,809	(\$16,902)	- 3.20%