

# **Division of Community Development**

## **Vision Statement**

"To foster a vibrant, prosperous and growing Fort Wayne through extraordinary community development."

## **Mission Statement**

"To develop and implement creative community-based strategies to enhance economic opportunity, build strong neighborhoods, and ensure a dynamic framework for quality growth and development."

## **Director's Office**

The Director's Office provides coordination and overall direction for the Division comprised of by the following departments: Finance, Special Projects/GIS, Strategic Planning, Community Development Corporation of Northeast Indiana, Redevelopment, Housing Programs, Grants Administration, Neighborhood Revitalization, and Neighborhood Code Enforcement.

The division's departments work collaboratively to coordinate and carry out activities based on the following operating principles:

**Community-Based Planning** - Ensure Community based planning as the foundation for all projects, resource allocation and collaboration.

**Aggressive Implementation** - Create and sustain an aggressive implementation strategy for all planning efforts.

**Support Businesses** - Sustain strong and aggressive support for business and investment and job creation.

**Strategic Projects** - Encourage and facilitate strategic projects that will develop, revitalize, and strengthen the Fort Wayne Community.

**Community Collaboration** - Pursue a stronger commitment with citizens, neighborhoods, businesses and organizations to collaborate as strategic partners in achieving community development goals.

**High Performance Organization** - Foster a work environment that encourages and provides for sustained personal and professional development and a commitment to innovation and excellence.

## **Deputy Director of Planning & Policy**

Working under the Division Director, this Director oversees the implementation of integrated strategic and operational planning initiatives that enhance development opportunities and efficiencies for the City of Fort Wayne. The Deputy Director oversees the daily operations of the following departments:

**Special Projects/GIS** provides strategic research to assist in the direction of Division resources, management of special projects and develops/leads implementation of the Division technology strategy. It provides data, analysis, and GIS support to the Division.

**Strategic Planning** works to promote good stewardship of City resources through various land and planning studies, visioning initiatives, Comprehensive Plan updates, transportation studies and the promotion for orderly, fiscally sound expansion of the City through annexation.

**Historic Preservation**, a sub-area within this department, manages the historic and aesthetic resources of the community, working with property owners, city agencies and other groups to coordinate improvement efforts, provide technical assistance and cost-effective design solutions.

**Deputy Director of Development**

Working under the Division Director, this Director oversees the implementation of an aggressive development partnership between the public and private sectors. The Deputy Director oversees the following departments and provides direct liaison/support to the Fort Wayne/Allen County Economic Development Alliance and support for international trade:

**Community Development Corporation of Northeast Indiana (CDC)** is a city-sponsored, 501 c (6) not-for-profit business development organization. Its primary objective is to promote the growth and development of small commercial and industrial businesses in the Fort Wayne area and a nine-county area in northeast Indiana through creative business loan programs.

**Redevelopment** in conjunction with the Redevelopment Commission promotes and implements opportunity projects, acting as a catalyst to develop areas that have shown a cessation of growth and lack of development. This is done through techniques including real estate acquisition, site preparation and/or providing public infrastructure to the site. Financing resources generally used are Tax Incremental Financing (TIF) and Redevelopment General Obligation Bonds.

**Deputy Director of Housing and Neighborhood Services**

Working under the Division Director, this Director oversees the implementation of initiatives to attract and support housing investment and reinvestment in the City to promote community development and expand access to desirable housing. The Deputy Director oversees the strategic investment of public funds in neighborhood revitalization-oriented projects and programs which leverage significantly higher levels of private investment through the following departments:

**HANDS** is a quasi-public not-for-profit Corporation of the city organized under chapter 246 of the Indiana Acts of 1921.

**Housing Programs** administers the City's Home Investment Partnerships Act (HOME) Program from the federal department of Housing and Urban Development (HUD).

**Grants Administration** administers the City's Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) programs from the federal department of Housing and Urban Development (HUD).

**Neighborhood Revitalization** plans, coordinates and directs the City's neighborhood revitalization implementation program and ancillary projects.

**Deputy Director of Neighborhood Code Enforcement**

Working under the Division Director, this Deputy Director oversees the daily operations of Neighborhood Code Enforcement. NCE works towards the goal of ensuring maintenance standards are met on both commercial and residential properties by cleaning up blighted areas, securing vacant structures and eliminating unsafe structures, which enhances our citizen's property values and encourages investment and development in our community.

COMMUNITY DEVELOPMENT  
 Dept # 0008  
 2011 BUDGET COMPARISON

	2009	2010 ACTUAL	2010 REVISED	2011	\$ INC/(DEC)	% CHANGE
	ACTUAL	THRU	BUDGET	SUBMITTED	FROM 2010 APPR	FROM 2010 APPR
		30-Jun-10			TO 2011	TO 2011
5111 WAGES-REG	2,382,035		2,406,898	2,443,870	36,972	1.54%
5131 PERF	170,092		186,533	201,600	15,067	
5132 FICA	174,706		184,130	186,957	2,827	
5134 GROUP HEALTH INSUR	460,558		470,250	479,400	9,150	
5136 UNEMPLOYMENT	2,517		2,403	2,441	38	
5137 WORKERS COMP	15,409		12,990	14,511	1,521	
5138 CLOTHING ALLOWANCE	7,500		8,400	8,400	-	
513A PERF/FRINGE	70,702		72,205	71,153	(1,052)	
513R RETIREE HEALTH INSUR	63,000		59,400	81,600	22,200	
5161 STLMT/SEVRNC	483		-	-	-	
<b>Total 5100</b>	<b>\$ 3,347,002</b>	<b>\$ 1,651,930</b>	<b>\$ 3,403,209</b>	<b>\$ 3,489,932</b>	<b>\$ 86,723</b>	<b>2.55%</b>
5214 SAFETY ITEMS	-		143	150	7	
5219 OTHR OFFC SUPPLIES	15,728		22,386	22,386	-	
5231 GASOLINE	18,464		25,393	22,267	(3,126)	
5263 OTHR REPAIR PARTS	125		-	-	-	
529C UNIFORMS	441		319	500	181	
5299 OTHR MATERIALS	4,169		4,045	3,940	(105)	
<b>Total 5200</b>	<b>\$ 38,927</b>	<b>\$ 18,719</b>	<b>\$ 52,286</b>	<b>\$ 49,243</b>	<b>\$ (3,043)</b>	<b>-5.82%</b>
5314 CONSULTANT SRVCS	49,262		53,500	42,400	(11,100)	
531E RANDOM DRUG SCREENS	-		174	174	-	
531K SEMINAR FEES	2,618		4,728	5,930	1,202	
531S SOFTWARE TRAINING	-		4,610	4,580	(30)	
531Z DOCUMENT RECORDING	15,084		54,520	54,520	-	
5322 POSTAGE	22,267		32,000	27,000	(5,000)	
5323 TELEPHONE	12,684		13,290	13,290	-	
5324 TRAVEL	1,946		12,607	11,874	(733)	
5326 MILEAGE	680		2,000	2,200	200	
532C CELL PHONE	2,537		2,880	1,980	(900)	
532L LONG DISTANCE	983		1,158	1,044	(114)	
532V VERIZON AIRCARDS	7,241		7,320	7,320	-	
5331 PRINTING	4,317		12,708	11,003	(1,705)	
5332 PUB LEGAL	945		1,264	1,278	14	
5342 LIABILITY INSUR	11,363		18,995	15,176	(3,819)	
535N STORAGE COSTS	3,302		3,540	3,600	60	
5356 SOLID WASTE DISPOSAL	1,532		216	216	-	
5362 CONTRACTED VEHICLE RPR	315		-	-	-	
5363 CONTRACTED OTH RPR	5,698		4,455	5,055	600	
5369 CONTRACTED SERVICES	444,892		449,222	454,058	4,836	
536A MAINT. HARD WARE	-		26,750	28,623	1,873	
536N GARAGE NONTARGET	3,985		4,323	2,893	(1,430)	
536T GARAGE TARGET	15,657		19,380	21,125	1,745	
5371 BLDG RENT	81,625		48,392	31,196	(17,196)	
5374 OTHER EQ RENT	11,473		12,049	12,408	359	
5377 CC BLD PKG	1,060		460	1,060	600	
5391 SUBS & DUES	5,748		6,261	6,703	442	
5399 OTHR SRVCS	756		1,440	1,440	-	
539A OP TRANS OUT	126		-	-	-	
539B MASTER LEASE	61,601		63,192	60,609	(2,583)	
<b>Total 5300</b>	<b>\$ 769,697</b>	<b>\$ 290,138</b>	<b>\$ 861,434</b>	<b>\$ 828,755</b>	<b>\$ (32,679)</b>	<b>-3.79%</b>
5443 PUR OFFC EQUIP	9,972		14,427	-	(14,427)	
5445 PUR OF COMPUTERS	-		7,000	8,000	1,000	
5446 PUR SOFTWARE	12,039		2,000	-	(2,000)	
5451 PUR FURNITURE	645		-	-	-	
<b>Total 5400</b>	<b>\$ 22,656</b>	<b>\$ 1,249</b>	<b>\$ 23,427</b>	<b>\$ 8,000</b>	<b>\$ (15,427)</b>	<b>-65.85%</b>
<b>Total</b>	<b>\$ 4,178,282</b>	<b>\$ 1,962,036</b>	<b>\$ 4,340,356</b>	<b>\$ 4,375,930</b>	<b>\$ 35,574</b>	<b>0.82%</b>

## Community Development 2011-2015 Capital Improvement Program

FUNDING SOURCE CODE:	GRP-Grant Pending	PT-Property Tax
CC-Cumulative Capital Fund	LE-Lease	RB-Revenue Bond
CDBG-Community Development Block Grant	InfraBd-Infrastructure Bond	ST-State Source
CEDIT-Co. Economic Development Income Tax	LRS-Local Roads & Streets	SU-Sewer Utility
CO-County Source	MISC-Miscellaneous	SWU-Stormwater Utility
FED-Federal Source	MVH-Motor Vehicle Highway	TIF-Tax Increment Financing
GOB-General Obligation Bond	PCBF-Park Cumulative Bldg. Fund	UF-User Fee
GRA-Grant Approved	PS-Private Source	WU-Water Utility

Item #	Project Title & Description	Funding Source	Expenditure				
			2011	2012	2013	2014	2015
1	Geographic Information System (GIS) Workstations	PT	8,000	6,000	-	-	6,000
2	Printer Replacement	PT	-	3,222	4,022	-	-
3	Vehicle Replacement	LE	-	17,000	34,000	68,000	51,000
4	GIS - Plotter	PT	-	5,000	-	-	-
5	Software	PT	-	2,000	2,000	2,000	2,000
6	Office Furniture	PT	-	-	-	-	-
7	Other Equipment	PT	-	6,340	4,540	4,540	4,540
<b>TOTAL</b>			<b>8,000</b>	<b>22,562</b>	<b>10,562</b>	<b>6,540</b>	<b>12,540</b>

1. Geographic Information System (GIS) Workstations
  - 2011 - (2) GIS @ \$4,000/ea
  - 2012 - (2) GIS @ \$3,000/ea
  - 2015 - (2) GIS @ \$3,000/ea - purchased in 2011
2. Printer Replacement
  - 2012 - (3) DIV desktop printer replacements @ \$800; NCE - (2) 2004 replacements
  - 2013 - (4) DIV printer replacements @ \$800; NCE - (2) 2005 replacements
3. Vehicle Replacement per Fleet guidelines
  - 2012 - replace (1) 2003 Chevy Malibu Veh #13831
  - 2013 - replace (2) 2006 Ford Taurus' Veh #16046 & #16047
  - 2014 - replace (4) 2007 Ford Taurus' Veh #17048, 17049, 17050 & 17051; (4) Chevy Impalas Veh #17053, 17054, 17055 & 17056
  - 2015 - replace (3) Chevy Impalas Veh #18057, 18058, 18059
4. GIS - Plotter - 2012: (1) GIS @ \$5,000/ea purchased in 2005
5. Software - \$2,000 Misc IE: Census Data, Acrobat, and other software updates for specific uses  
2012-2015 - \$2000 Misc IE: Census Data, Acrobat, and other software updates for specific uses
6. Office Furniture - Misc chair/furniture replacements
7. Other Equipment