

CITY CLERK/PARKING ENFORCEMENT

Parking Enforcement is a revenue producing department made up of the following employees: one Supervisor, one Installation and Repair person, one Assistant Installation and Repair person, five Parking Control Enforcement Officers, and one part-time supervisor for the VES Program. One New Enforcement Officer will be added in 2006 due to Aboite Annexation.

Working under the control of the City Clerk this department generates revenue for the city through enforcement of applicable laws and city policies relating to vehicles parking in violation of city statutes, and city policies relating to residential parking and abandoned vehicle code infractions.

Goals and Objectives:

In 2005 we completed our 5-year program of replacing all outdated meters within the City with electronic digital meters. In 2006 we will replace our 9 year old auto-cites with an upgraded auto-cite with single unit construction, built in printer, color camera and full color display with many other options available. Upon recommendation of City Fleet Manager, we will continue to replace vehicles on our "Vehicle Cycle Program" with hybrid vehicles to save in fuel costs.

Continue to educate the public regarding disabled parking through the VES (Volunteer Enforcement Specialist).

Services Provided

- Install, maintain & collect revenue from parking meters
- Enforce and issue citations to vehicles parked in violation of city statutes;
- Enforce city policies relating to residential parking and abandoned vehicle code infractions;
- Respond to citizen complaints concerning abandoned vehicles and issue ticket(s) and /or warnings when necessary;
- Report illegal vehicles and other illegal activities to appropriate department;
- Post "No Parking" signs and bag meters for merchants in downtown area when needed;
- Post "No Parking" signs for construction on streets in city and maintain the "No Parking" on these streets by either ticketing or towing of vehicles when milling or repaving.

Updated 7/11/05

PARKING ENFORCEMENT
Dept # 132-132-PARK
2006 BUDGET COMPARISON

		<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>\$ INCREASE</u>	<u>% CHANGE</u>
		<u>ACTUAL</u>	<u>APPROVED</u>	<u>SUBMITTED</u>	<u>FROM 2005 APPR</u>	<u>FROM 2005 APPR</u>
			<u>THRU 7/31/05</u>		<u>TO 2006</u>	<u>TO 2006</u>
4111 WAGES-REG	\$	243,181	\$ 270,380	\$ 318,154	\$ 47,774	17.67%
4115 PARTTIME		10,479	11,167	11,530	363	3.25%
TOTAL WAGES	\$	253,660	\$ 281,547	\$ 329,684	\$ 48,137	17.10%
4131 PERF		13,375	13,519	17,498	3,979	29.44%
4132 FICA		18,543	21,538	25,221	3,683	17.10%
4134 GROUP HEALTH INSUR		52,000	56,000	70,650	14,650	26.16%
4136 UNEMPLOYMENT		134	140	165	25	17.74%
4137 WORKERS COMP		3,032	3,036	2,280	(756)	-24.90%
4138 CLOTHING ALLOW		2,028	4,000	4,000	-	0.00%
413A PERF/FRINGE		7,296	8,111	9,545	1,434	17.67%
413R RETIREE HEALTH INSUR		6,500	7,000	7,850	850	12.14%
4161 STLMT/SEVRNC		227	-	-	-	0.00%
TOTAL 4100	\$	356,795	\$ 394,891	\$ 466,892	\$ 72,001	18.23%
4219 OTHR OFFC SUPPL	\$	793	\$ 1,000	\$ 1,000	\$ -	0.00%
4231 GASOLINE		11,008	10,800	10,800	-	0.00%
4299 OTHER MTLs		1,949	2,500	2,500	-	0.00%
TOTAL 4200	\$	13,750	\$ 14,300	\$ 14,300	\$ -	0.00%
431E DRUG TEST	\$	-	\$ 250	\$ 250	\$ -	0.00%
432C CELL PHONE		329	360	360	-	0.00%
4331 PRINTING		606	1,000	1,000	-	0.00%
4342 LIABILITY INSUR		319	318	252	(66)	-20.75%
4343 OFCL/CRIME BOND		73	41	36	(5)	-12.20%
4344 OTHR CASUALTY INSUR		21	-	-	-	0.00%
4345 AUTO INSUR		624	616	900	284	46.10%
4369 CONT SRVCS		3,732	4,160	4,185	25	0.60%
436N GARAGE NON-TARGET		2,587	2,040	4,400	2,360	115.69%
436T GARAGE TARGET		9,056	9,864	9,984	120	1.22%
4399 OTHR SRVCS		993	2,000	2,000	-	0.00%
439B MASTER LEASE		1,930	8,259	24,124	15,865	192.09%
TOTAL 4300	\$	20,270	\$ 28,908	\$ 47,491	\$ 18,583	64.28%
4444 PUR EQUIP	\$	37,201	\$ 33,255	\$ -	\$ (33,255)	-100.00%
TOTAL 4400	\$	37,201	\$ 33,255	\$ -	\$ (33,255)	-100.00%
TOTAL EXPENSES	\$	428,016	\$ 471,354	\$ 528,683	\$ 57,329	12.16%

Parking Enforcement 2006-2010 Capital Improvement Program

FUNDING SOURCE CODE:	GRP-Grant Pending	PT-Property Tax
CC-Cumulative Capital Fund	LE-Lease	RB-Revenue Bond
CDBG-Community Development Block Grant	InfraBd-Infrastructure Bond	ST-State Source
CEDIT-Co. Economic Development Income Tax	LRS-Local Roads & Streets	SU-Sewer Utility
CO-County Source	MISC-Miscellaneous	SWU-Stormwater Utility
FED-Federal Source	MVH-Motor Vehicle Highway	TIF-Tax Increment Financing
GOB-General Obligation Bond	PCBF-Park Cumulative Bldg. Fund	UF-User Fee
GRA-Grant Approved	PS-Private Source	WU-Water Utility

Item #	Project Title & Description	Funding Source	Expenditure				
			2006	2007	2008	2009	2010
1	Vehicle Replacement		52,000	25,750	53,045	27,317	-
	a. Purchase truck for new officer -Ford Escape -Hybrid (Aboite Annexation commitment)	LE	25,000	-	-	-	-
	b. Purchase truck to replace 1999 Ford-F 150 truck with lift (Vehicle recommended being replaced by Fleet Manager Larry Campbell) Purchase Ford truck with lift	LE	27,000	-	-	-	-
	Purchase Ford Escape - Hybrids to replace following:						
	c. 2000 Chevy 1500	LE	-	25,750	-	-	-
	d. (2) Two 2000 Chevy 1500	LE	-	-	53,045	-	-
	e. 2002 Ford Ranger	LE	-	-	-	27,317	-
2	Motorla XTS Radio for New Officer	LE	2,100	-	-	-	-
3	Auto-cite Replacement (Ticket writers) (replace 9 year old auto-cites)	LE	20,000	-	-	-	-
TOTAL			74,100	25,750	53,045	27,317	-

**STAFFING LEVELS
BUDGETED
CITY CLERK/PARKING ENFORCEMENT**

CLASSIFICATION TITLE	EXEMPT GRID/ UNION														
		98	99	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	
Supervisor *	F	1	1	1	1	1	1	1	1	1	1	1	1	1	
Installation - Repair	IAM	1	1	1	1	1	1	1	1	1	1	1	1	1	
Assistant Installation - Repair	IAM	1	1	1	1	1	1	1	1	1	1	1	1	1	
Parking Enforcement Officers	IAM	5	5	5	5	5	5	5	5	6	6	6	6	6	
Part-time Supervisor for Volunteer Program	IAM	0	0	0	0	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	
TOTAL		8	8	8	8	8.5	8.5	8.5	8.5	9.5	9.5	9.5	9.5	9.5	

* Reflects Grid and Salary Ordinance changes