



**CITY OF FORT WAYNE  
BOARD OF PUBLIC WORKS  
ROOM 035 – COUNCIL CHAMBERS**

**MINUTES • JANUARY 30, 2024, 12:00 P.M.**

**SHAN GUNAWARDENA, CHAIR \* KUMAR MENON, MEMBER \* CHRIS GUERRERO, MEMBER  
MICHELLE FULK-VONDRAN, CLERK**

**Present:** Shan Gunawardena, Kumar Menon, Matthew Wirtz, Chris Guerrero, Michelle Fulk-Vondran, Dan Shaw, Matthew Konicek, Patrick Zaharako, Justin Brugger, Chris Ravenscroft, Hannah Allen, Zak Katter and Gary Manes.

1. Approval of Board of Public Works Minutes for the week of January 23, 2024.

<b>RESULT:</b>	<b>APPROVED [2 TO 0]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Shan Gunawardena, Chairman
<b>AYES:</b>	Menon, Gunawardena
<b>ABSTAIN:</b>	Guerrero

2. Approval of Improvement Resolution #0723C, Pettit-Rudisill Neighborhood Concrete Street Repairs Phase IV.

Discussion by Dan Shaw.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

3. Approval of Improvement Resolution #67438, Carbon Dioxide System Improvements - Install Tanks 4&5.

Discussion by Matthew Konicek.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 4. Approval of Professional Services Agreement between the City of Fort Wayne and USI Consultants for WO #0848X, Airport Expressway Bridge #500 Rehabilitation. Compensation for services performed shall not exceed \$98,900.00.

Discussion by Patrick Zaharako.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 5. Approval of Professional Services Agreement between the City of Fort Wayne and USI Consultants for WO #0849X, 2024 On Call Bridge Engineering. Compensation for services performed shall not exceed \$40,000.00.

Discussion by Patrick Zaharako.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 6. Approval of Professional Services Agreement between the City of Fort Wayne and Baker Tilly for Human Capital Advisory Services. Compensation for services performed shall not exceed \$35,000.00.

Discussion by Justin Brugger.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 7. Approval of Professional Services Agreement between the City of Fort Wayne and Donohue & Associates; Phoenix Consulting; and Shambaugh & Son for On-Call Engineering Support for Instrumentation and Control for 2024. Compensation for services performed shall not exceed \$80,000.00.

Discussion by Chris Ravenscroft.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 8. Approval of Professional Services Agreement between the City of Fort Wayne and Donohue and Associates; and Phoenix Consulting for On-Call Instrumentation and Control Services for 2024. Compensation for services performed shall not exceed \$15,000.00.

Discussion by Chris Ravenscroft.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 9. Approval of Professional Services Agreement between the City of Fort Wayne and Shambaugh and Son for On-Call Instrumentation and Control Services for 2024. Compensation for services performed shall not exceed \$10,000.00.

Discussion by Chris Ravenscroft.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 10. Approval of Amendment #1 to Professional Services Agreement between the City of Fort Wayne and Quandt Consulting for Resolution #11874, Cedar Creek Water Management Development. Compensation for services performed shall be increased by \$3,575.00, bringing the total fee to \$95,075.00.

Discussion by Hannah Allen.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 11. Approval of Amendment #2 to Professional Services Agreement between the City of Fort Wayne and Phoenix Consulting for Resolution #92110, Plant Historian Database Migration Phase 1. Compensation for services performed shall be increased by \$35,000.00, bringing the total fee to \$65,000.00.

Discussion by Zak Katter.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 12. Approval of Services Agreement between the City of Fort Wayne and Allen County SWCD for Resolution #11874, Cedar Creek Water Management Development. Compensation for services performed shall be \$817.80.

Discussion by Hannah Allen.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 13. Approval of Change Order #1 between the City of Fort Wayne and Pioneer Associates for Resolution #0652X, Progress Parkway Bridge. This change order increases the original contract price by \$38,230.95 to a new contract price of \$820,887.10 and extends the completion date by 154 days.

Discussion by Gary Manes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 14. Approval of Sanitary Sewer Contract #2022-S-0320, Poe Rd between the City of Fort Wayne and Jared & Shannon Toupin to construct a local sanitary system. This project is privately funded and located outside the City. Contract value is \$64,257.90.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 15. Approval of Subdivision Plat for Reservation Trail at Avalon. The plat consists of 25 lots and is located in Wayne Township, Section 34.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

- 16. Approval of recommendation from Right of Way to award Resolution #0824U, 2024 ADA Curb Ramp Package to Key Concrete in the amount of the total sum unit price of \$76,130.00 with a not to exceed \$500,000.00 total cost.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

17. Approval of recommendation from Right of Way to award Resolution #0826G, 2024 Concrete Curb Package to Key Concrete in the amount of the total sum unit price of \$45,970.00 with a not to exceed \$200,000.00 total cost.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

18. Approval of Change Order #1 & Final between the City of Fort Wayne and Indoor Wireless for Contract #0771L, 1900 Block Sinclair St and 3500 Block Ramsey Ave Street Lighting. The final change order decreases the original contract price by \$4,000.00 to a final contract price of \$30,970.32.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

19. Approval of Owner-Contractor Agreement #0822S, 2024 Barrett 50/50 Cost Share Program between the City of Fort Wayne and Key Concrete in the amount of the total sum unit price of \$91,276.00 with a not to exceed \$400,000.00 total cost.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kumar Menon, Board Member  
**SECONDER:** Chris Guerrero, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

20. Approval of Owner-Contractor Agreement #0834N, Packard Area Street Lighting between the City of Fort Wayne and Indoor Wireless in the amount of \$372,260.63.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chris Guerrero, Board Member  
**SECONDER:** Kumar Menon, Board Member  
**AYES:** Menon, Gunawardena, Guerrero

21. Approval of Encroachment License Agreement between the City of Fort Wayne and Sweet Real Estate - City Center LLC for in ground lighting off building facade located at 248 West Main St. Right-of-Way has reviewed this agreement and requests approval.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

22. Acceptance of the work performed by Wayne Asphalt for Contract #0663A, 2023 Resurfacing Package Northeast upon the recommendation from Transportation Engineering Services as an integral part of the City’s Transportation system.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

23. Acceptance of the work performed by Fox Contractors for Contract #2023-W-0385, Verona Lakes Section V upon the recommendation from City Utilities Engineering as an integral part of the City’s water distribution system.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

24. Approval of Escrow Agreement between the City of Fort Wayne and Thieneman Construction for Resolution #77084, South Foster Park Wet Weather Pump Station.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

25. Approval of City Utilities Accounting Claims in the amount of \$2,472,072.10 for the week of January 30, 2024.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kumar Menon, Board Member
<b>SECONDER:</b>	Chris Guerrero, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

26. Approval of Civil City Accounting Claims in the amount of \$4,317,335.48 for the week of January 30, 2024

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Guerrero, Board Member
<b>SECONDER:</b>	Kumar Menon, Board Member
<b>AYES:</b>	Menon, Gunawardena, Guerrero

**Meeting adjourned at 12:16 PM.**

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Shan Gunawardena, Chair

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Kumar Menon, Member

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Chris Guerrero, Member

ATTEST: \_\_\_\_\_  
Michelle Fulk-Vondran, Clerk

Date: \_\_\_\_\_